





सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES



# MSME Sustainable (ZED) Certification Scheme

ASSESSMENT REPORT

## NITYA ENTERPRISES

#### LUDHIANA, PUNJAB

Latitude: 30.8967723 Longitude: 75.8628649

#### ABOUT THE ZED ASSESSMENT REPORT

The MSME Sustainable (ZED) Certification is a scheme of Ministry of MSME to facilitate, assess and certify the applicant MSME based on a matrix of Quality, Productivity, Environment, Energy and other Parameters, leading to the following Certification Levels:



This report is an outcome of an assessment (Desktop or Remote or Site, as per Certification Level) of the applicant MSME's unit based on the requirements as laid down in the relevant Certification Level. The intent of this report is to provide information useful for the MSME for it to strengthen its systems and processes and move ahead on the journey of ZED. In this report, findings are presented on an exception basis only.

#### DISCLAIMER

# This disclaimer governs the use of this report. By using this report, you accept this disclaimer in full.

- a. This is an electronically generated report/transcript. It does not require any signature.
- b. The Certification is voluntary and the report provided pertains to the systems and processes of this unit only.
- c. This report is for the purpose of summarizing the outcomes of the assessment process for the applicant Unit as per the information provided by the Applicant.
- d. The assessment has been conducted subsequent to the undertaking by the MSME that it complies with and fulfils all relevant and applicable regulatory and statutory norms/licenses/requirements pertaining to the functioning of this manufacturing unit. Any deviation from this undertaking may result in recall/withdrawal of the Certification provided.
- e. The Certification is valid only for a period of 3 years from the date of issue as mentioned on the Certificate, subject to surveillance assessment (as applicable) conducted within the validity period. The cost of surveillance will be borne by the applicant MSME.
- f. This Report contains a summary of assessment findings as validated through the assessment which is based on the requirements of the relevant ZED Certification Level.
- g. The ZED logo can only be used by those MSMEs which have successfully achieved a Certification (Bronze, Silver or Gold). The guidelines regarding logo usage are being sent separately.
- h. This report has been made for the exclusive use and benefit of the MSME assessed and Ministry of MSME or any of its implementation partner will not accept any liability that may

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- i. This report is not an alternative to legal / financial / taxation / accountancy / other advice from an appropriately qualified professional.
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- l. Information not disclosed by the applicant MSME could alter the findings outlined in this report. In such situations, Ministry of MSME reserves the right to withdraw or amend it opinions/suggestions, conclusions and Certification provided.

| ASSESSMENT | SUMMARY |
|------------|---------|
|            |         |

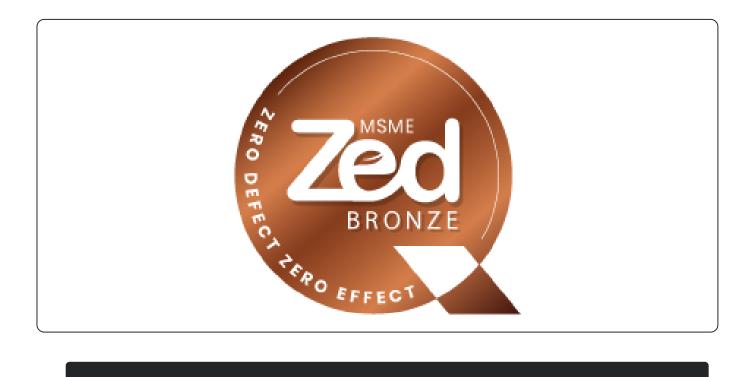
| Unit Name                       | NITYA ENTERPRISES  |
|---------------------------------|--|
| Udyam<br>Registration<br>Number | UDYAM-PB-12-<br>0022683  |
| Enterprise Type                 | Micro  |
| NIC Sector (2<br>Digit)         | 28-Manufacture of machinery and equipment n.e.c.   |
| Unit Address                    | Flat No:- 191,<br>Building:-<br>NIRANKARI<br>MOHALLA,<br>Road/Street:-<br>STREET NO 3,<br>Village/Town:- GT<br>ROAD MILLER<br>GANJ, Block:- ,<br>City:- LUDHIANA<br>LUDHIANA PUNJAB-<br>141003 |
| Certification<br>Date           | March 2, 2024  |

#### Latitude: 30.8967723: Longitude: 75.8628649



#### ZED CERTIFICATION LEVEL

Awarded to the applicant MSME after fulfilling all requirements of this Certification Level as laid down in the MSME sustainable (ZED) Certification Scheme Guidelines of Ministry of MSME



#### **BASIC INFORMATION**

Information contained in this section is as provided by the applicant MSME, relevant to the requirements contained in this Certification Level. The Photographs depicted are geo-tagged & time-stamped and have been uploaded by the applicant through the ZED online systems.



**Site Exterior Picture** 



**Site Exterior Picture** 

| S.No | Fields  | Input                      |                     |                  |                                 |             |  |
|------|---|----------------------------|---------------------|------------------|---------------------------------|-------------|--|
| 1    | Whether 3rd<br>Party<br>Financial<br>Audits are<br>conducted? | Yes                        |                     |                  |                                 |             |  |
| 2    | Product<br>manufactured                                       | Product<br>Name            | Whether<br>Exported | Product<br>Photo | Product<br>Description<br>Photo | Conformance | Assessor<br>Remarks  |
|      |   | Oil<br>Expeller<br>Machine | No                  |                  |                                 | Yes         | The<br>product &<br>description<br>match the<br>product<br>photo<br>along with<br>information<br>of latitude<br>and<br>longitude<br>mentioned<br>in the<br>assessment<br>overview. |
| 3    | Key Domestic<br>Customers                                     | LM Udyog                   |                     |                  |                                 |             |  |
| 4    | Key<br>International<br>Customers                             |                            |                     |                  |                                 |             |  |
| 5    | Whether Raw<br>Material is<br>Imported?                       | No                         |                     |                  |                                 |             |  |
|      | Raw Materials   | Raw Mater                  | ial Name            | % of Rav         | w Material Imp                  | oorted Nar  | ne of Country  |
| 6    | Processed<br>Outsourced,<br>if any?                           | N/A                        |                     |                  |                                 |             |  |

| S.No | Fields                      | Input               |
|------|-----------------------------|---------------------|
| 7    | Energy<br>Source(s)<br>Used | Electricity, Diesel |

#### ASSESSMENT FINDINGS

To ensure transparency in the assessment process, the entire process (documents, photographs, comments etc.) is captured on a secured ZED server. No physical document (as evidence) has been sought. The data/evidence captured is not shared externally with anyone, except with the relevant stakeholders involved for award of Certification.

#### 1. Leadership

| Code | Requirement  | Conformance<br>(Yes/No) | Assessor Remark   |
|------|--|-------------------------|---|
| 1.1  | Roles & Responsibilities<br>at all levels are clearly<br>defined | Yes                     | Considering various<br>evidences attached here, it<br>seems that roles and<br>responsibilities are set.   |
| 1.2  | Regulatory compliances<br>are reviewed periodically              | Yes                     | Considering UDAYM<br>Registration and PAN<br>number mentioned in the<br>basic information, it is<br>concluded that regulatory<br>compliance is being<br>reviewed regularly. |

#### 2. Swachh Workplace

| Code | Requirement  | Conformance<br>(Yes/No) | Assessor Remark   |
|------|--|-------------------------|---|
| 2.1  | Processes for cleaning &<br>hygiene are in place<br>addressing the nature of<br>product, processes,<br>customer & regulatory<br>requirements | Yes                     | The processes for cleaning<br>and hygiene are in place as<br>per the evidence attached<br>in code no. 2.2   |
| 2.2  | All equipment, tools,<br>work spaces & areas are<br>maintained clean,<br>uncluttered & organized<br>as defined & required                    | Yes                     | Considering the<br>photographic evidence, the<br>working area, the staff<br>toilet, the raw material<br>storage area and the<br>finished product storage<br>area appear well-<br>maintained and organized.<br>The information of latitude<br>and longitude is evident |

# 3. Occupational (Workplace) Safety

| Code | Requirement   | Conformance<br>(Yes/No) | Assessor Remark  |
|------|---|-------------------------|--|
| 3.1  | Safety risks are identified<br>and measures are taken<br>to eliminate or minimise<br>them | Yes                     | Considering the evidence<br>attached in code no. 3.2,<br>safety risks are known and<br>measures are taken to<br>eliminate or minimise. |

| Code | Requirement  | Conformance<br>(Yes/No) | Assessor Remark  |
|------|--|-------------------------|--|
| 3.2  | Relevant PPEs are used<br>by the employees                 | No                      | The fire extinguisher is<br>evident with serial number<br>2007 and gauge indicating<br>positive pressure. The use<br>of PPE is evident by the<br>worker. The fire safety<br>poster is evident and<br>pasted at the workplace.<br>The safety training record is<br>evident. Some photographs<br>are very close and<br>considering the latitude and<br>longitude information<br>printed on the photographic<br>evidence, it is considered<br>that these are at the<br>workplace. (Observation –<br>safety poster may be<br>relevant to the work in local<br>language). The fire<br>extinguisher is new and it is<br>not confirmed for the<br>ownership without invoice<br>of purchase. |
| 3.3  | Safety trainings are<br>imparted to all relevant<br>people | Yes                     | The training on safety is<br>conducted for 4<br>participants on 28.02.2024   |

# 4. Measurement of Timely Delivery

| Code | Requirement                                   | Conformance<br>(Yes/No) | Assessor Remark   |
|------|---|-------------------------|---|
| 4.1  | Mechanism to record<br>deliveries is in place | Yes                     | The mechanism of delivery<br>records is evident through<br>the attachment in Clause<br>no. 4.2. |

| Code | Requirement   | Conformance<br>(Yes/No) | Assessor Remark  |
|------|---|-------------------------|--|
| 4.2  | Adherence to process<br>delivery contracts is<br>measured | Yes                     | The attached evidence<br>indicates that the process<br>of the delivery contract is<br>measured. There are 2<br>evidences mentioned for<br>the timely delivery. |

## 5. Quality Management

| Code | Requirement  | Conformance<br>(Yes/No) | Assessor Remark  |
|------|--|-------------------------|--|
| 5.1  | Quality requirements for<br>products and processes<br>are established and<br>monitored | Yes                     | Quality requirements of<br>products and processes are<br>considered established<br>based on photographs<br>attached in the basic<br>information and evidence of<br>delivery contracts as per<br>codes 4.2 & 5.2. |
| 5.2  | Training is imparted to all relevant people  | Yes                     | The training on quality is<br>evident for 4 participants<br>on 28.02.2024  |

#### Non Conformance 1

# 3. Occupational (Workplace) Safety

| Code | Requirement                             | Conformance<br>(Yes/No) | Assessor Remark   |
|------|---|-------------------------|---|
| 3.2  | Relevant PPEs are used by the employees | Yes                     | Considering the evidence<br>of the purchase invoice<br>attached, the NC is<br>closed for the ownership<br>of the fire extinguisher. |

#### WAY FORWARD

Quality improvement models vary in approach and methods; however, a basic underlying principle is that quality improvement is a continuous activity and not a one-time thing. As you implement changes, there will always be concerns to address and challenges to manage. The ZED Model strives to assist you in moving incrementally towards your improvement goals. Today's global business environment calls for organizations to develop, implement and maintain effective quality management systems. While the objectives of quality improvement are clear, the roadmap to reaching a superior quality operation, though more difficult and complex, is achievable when practiced.

Compared to large companies, MSMEs actually have a significant advantage in implementing environmental friendly practices. The small scale of operations makes it flexible to adapt with constantly changing regulation or environmental requirements. Environmental sustainability is a major focus in today's business world. Companies across all sectors explicitly state environmental concerns as being part of their management agenda. Businesses are striving to be more responsible towards the environment, whether by reducing their operational impact, by working towards a sustainable environment or by taking preventive measures. It is hence imperative that MSMEs realize the significant advantages of inculcating quality practices in their processes and adopting environment-friendly initiatives. We encourage you to adopt such measures and are confident that you will understand and prioritize your business needs by helping identify any deficiencies or shortcomings that need to be overcome, thereby performing better on the ZED parameters.

We urge you to leverage the competence of ZED trained consultants who will share their expertise and knowledge to help your business attain goals and solve problems. These trained professionals will view the situation from a fresh perspective and can act as a catalyst for change. A Consulting Organization will be allocated to you after a due process after you have achieved a minimum Bronze rating and you will also be eligible for financial support if you opt for this component. After the handholding process is complete, you have an option to apply for a higher Certification Level (if applicable) if you are confident that your processes have considerably improved.

You will also be eligible to avail various others benefits and incentives after achieving a Certification Level. Please log-on to the ZED Portal to know more.

Finally, we urge you to explore participating in various schemes offered by the Government, for example schemes related to Technology Upgradation, Lean Manufacturing, Intellectual Property Rights, etc., which are aimed at encouraging, enhancing and handholding the MSMEs resulting in improved quality, enhanced productivity & higher profitability of the enterprises and making them adopt environment friendly technologies. To know more about the Ministry of MSME Schemes, please visit: http://msme.gov.in.

The quality movement in product manufacturing and delivery of service has undergone change from its initial emphasis on quality through inspection, to the present-day emphasis on quality through the development of robust processes capable of performing consistently in developing products and services that meet and exceed user needs and expectations.

Drury, Eklund: 1997

ZEDMSME275898/ASSESSMENT REPORT

